



Affiliation Automation and Monitoring System
Central Board of Secondary Education

Grant Letter for:-SS-01069-1213

CBSE/Aff/P-3

Phone: 22509252-57-59
Telex : 66015-CBSE-IN
Gram: CENBOSEC, DELHI

Central Board of Secondary Education
Shiksha Kendra, 2, Community Centre, Preet Vihar, Vikas Marg, Delhi-110 092.
(AFFILIATION BRANCH)

CBSE/Aff/SS-01069-1213/2012-13

Date: 03/09/2012

Shri Jyoti Prakash Senior Secondary School, Jassia (Rohtak) Haryana
V.P.O. Jassia
Rohtak
ROHTAK
124001

Dear Sir/Madam,

With reference to your application dated 28/6/2011 and subsequent correspondence with the school/inspection in this regard,

Gram: CENBOSEC, Delhi - 92
E-Mail: cbseedi@nda.vsnl.net.in
website: www.cbse.nic.in
IN

Phone: 22509256-59
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CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)

"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301
REGD

No. CBSE/Aff/530978/SS-01069-1213/2012
09.03.2012

Dated:

The Manager,
Shri Jyoti Prakash Senior Secondary School,
V.P.O. Jassia, Rohtak,
Haryana - 124 001.

Sub:- Fresh Composite Provisional Affiliation to the above said school upto Sr.
Secondary level under Switch Over category.

Sir/Madam,

With reference to your online application dated 30.06.2011 on the subject cited above.

I am directed to convey the sanction for Composite Provisional Affiliation for Secondary School Examination and Senior School Certificate Examination (Switch over case) to the Board for a period of three years w.e.f. 01.04. 2012 to 31.03.2015.

The school is allowed to introduce the following subjects at Senior Secondary Level during the above period:-

English Core, French, Functional English, Hindi Core, Sanskrit Elective, Accountancy, Biology, Business Studies, Chemistry, Computer Science, Economics, Geography, History, Informatics Prac., Mathematics, Multimedia and Web T., Music Hind Vocal, Music Hind. Ins. Mel., Painting, Physics, Political Science, Psychology, Sociology.

The above sanction is subject to fulfillment of following conditions:-

1. "School will follow the syllabus on the basis of curriculum prescribed by NCERT for the middle classes".
2. "The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Senior School Certificate Examination and changes made therein from time to time."
3. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII depends upon campus area and facilities:-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in each class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in each class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in each class XI and XII
(d)	School running on bladed campus of more than 2 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a) (b) and (c) above.			

4. The School will not sponsor candidates for Board's examination of any other School/Branch, which is not affiliated to the Board for Senior School Certificate Examination and changes made therein from time to time.

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5. The school shall sponsor regularly its bonafide and eligible students in Board's class X/XII Examinations from the year mentioned above without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates. Failure to do so will lead to *suo moto* withdrawal of the affiliation of the school for secondary Examination granted by the Board.
6. The school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
7. Service conditions, pay and allowances and other benefits to the employees of the school shall be at least at par with that of corresponding categories of employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.
8. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
9. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodations i.e. Rooms, Halls, etc. available in the school premises and furniture at its disposal for holding its examinations free of charges if required.
10. The school will spare sufficient teachers for invigilation purpose at the examinations of

- the Board, as may be required for evaluation of answer-books for the Board's examinations, if required.
12. The school will provide Laboratory, Library and other facilities as per norms of the Board.
13. The school will abide itself by the conditions of affiliation already prescribed by the State Government concerned.
14. The school should have at least one adequately equipped computer lab with a computer student ratio of 1:20 and proper software connectivity with the feature of 'internet always on' from any service provider.
15. The school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'persons with disabilities act -1995'.
16. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
17. The rate of tuition fee and of other fees charged should be commensurate with the facilities provided.
18. The admission to the school, shall be opened to all without any discrimination on the ground of religion, cast or race, sex or birth or any of them.
19. No unrecognized classes shall be held within the premises of the school or outside in the same name of school.
20. The school will strictly adhere to all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
21. The affiliation Code Number allotted to your school is 530978. This may please be noted and quoted for any correspondence with the Board.
22. The school will create Reserve Bank of India account in the name of the school in accordance with the provisions of the affiliation Bye Laws/Rules of the Directorate of Education, Delhi in the joint names of the school and the Board.
23. The school will apply for further extension of Provisional Affiliation 'on online' through www.cbseaff.nic.in with the prescribed fee of **Rs. 25,000/-** and other essential documents before 30th June of the preceding year before the expiry of the date of provisional affiliation.

Contd.....3

24. In the case of switch over from one Board to another Board, the school is required to withdraw its affiliation from such Board. Board classes IX/XI will not be continued w.e.f. 01.04.2012. However, for the Class

X/XII Examinations to be held in the year 2012 and 2013, the school will sponsor its students for other Board only.

25. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
26. The school is eligible to open CBSE pattern classes IX/XI w.e.f. 01.04.2012. Accordingly, 1st Batch of class X/XII of the school will be appeared at the Board's Examination to be held in the year 2014.
27. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

a. Area of school campus	- 10173.8 acres
b. Total built up area	- 1016.19 Sq. mtrs.
c. Area of play ground	- 9104 sq. mtrs.
d. No. of class rooms	- 18 (24'x18')
e. No. of other rooms	- 04 (24' X 18')
f. No. of labs: Biology	- 01(25'x20')
Physics	- 01(25'x20')
Chemistry	- 01(25'x20')
Maths	- 01(24'x18')
Computer Science	- 01(24'x18')
Composite Science lab	- 01 (20' X 25')
g. Size and number of books in the Library	- 01(48'x20') Sq. fts. No. of Books 4653.

28. Other conditions are as per Annexure A enclosed.

29. Special conditions to be complied within three months:

- To update the records like the school's register, terms of contract with the employees, the service books, the appointment letters with personal files of teachers.
- To add more books in library.
- The school is required to conduct orientation programme In-service courses for teachers to upgrade their knowledge base.
- A documentary proof regarding implementation and regular deduction of EPF is required to be submitted along with latest Pay Bill and Bank Challan.
- The school is required to re-constitute the School Managing Committee as per the provisions of Affiliation Bye-laws of the Board and ensure that no blood relation is there in the School Managing Committee.
- Low enrollment in classes VIII to XII which is required to be enhanced.**

Other conditions are as per Annexure A enclosed.

Yours faithfully,

Special conditions to be complied within three months:

To update the records like the school's register, terms of contract with the employees, the service books, the appointment letters with personal files of teachers.

No. CBSE/Aff./530978/SS-01069-1213/2012

SECRETARY

Copy to:-

Dated: 09.03.2012

- The Principal, Shri Jyoti Prakash Senior Secondary School, V.P.O. Jassia, Rohtak, Haryana - 124 001.
- The Director, Secondary Education, Office of Director School Education, 17-B, Chandigarh, Haryana-160 017.
- The Regional Officer, CBSE Regional Office, Sector-5, Panchkula-134109, Haryana with the request to allow the school to sponsor candidates strictly on the norms stated above.
- The Dy. Secy. (IT), AMC, CBSE, Preet Vihar, Delhi.

SECRETARY